

## **Borough of Waterford Council**

Meeting Minutes – March 7, 2016

### **Opening**

Council President Jeff Horneman called the meeting to order at 7:01 pm followed by the Pledge of Allegiance, Invocation.

### **Council Members Present**

Jeff Horneman, Harry Latta, Judy Cline, Garry Sargent, Tim Williams and Dave Zaffino. Also in attendance Solicitor Ed Betza and Secretary Stacy Mattson.

### **Others in Attendance**

Mike Pennock, Carolyn & Cori Zaffino, Zona Miller, Una Mae Van Dyke, Doris Becker and Stephanie Cox

### **No Public Comment**

Una Mae Van Dyke then asked about the apartment complex. Harry stated that it is a 100 unit complex and the old farmhouse is being converted to an office/maintenance unit. No official word from Ron Troyer, the owner. Una Mae questioned whether we have enough water and also about traffic control. Harry then mentioned that Judy is the new representative for the Water Authority and will attend meetings in the future. Harry noted that Ron Troyer had attended some meetings with PennDOT concerning the traffic.

Ms. Zaffino then asked if there was any information on Northwest Bank and the house on 3<sup>rd</sup> Street. There was no information available at this time.

Jeff then stated that if anyone wanted to be listed on the official minutes, to please sign in.

### **Minutes**

Jeff then discussed the changes to the minutes, including the clean-up fee being \$25, not \$15 for the park. Judy Cline motioned to accept the minutes, Tim Williams seconded the motion. All in favor, motion carried.

## **Pay Bills**

Bills were presented and a question was posed about salt. Harry stated that the second load of salt is included in the bills. Judy motioned to pay the bills, Garry seconded the motion. All in favor, motion carried.

## **President's Report**

Jeff informed everybody the annual audit is in progress. Jeff then discussed the YMCA and the church. It involved an appeal to the ECATO committee. It will cost us \$230.52 to join ECATO. Ed Betza suggested we create an appeals board or join up with someone who has an appeals board. Ed stated other municipal officials have stated that this is the cheapest way to go. Ed stated we should do it by resolution. Judy made a motion to create a resolution to pay the \$230.52 to join ECATO. Harry seconded the motion. All in favor, motion passed.

Jeff mentioned the position of Emergency Management Coordinator. Dave Zaffino motioned to appoint Harry Latta as Emergency Management Coordinator, Judy seconded the motion. All in favor, motion passed.

Zoning Hearing Board will remain the same until their term expires. Rich Bliley is the Chair, Doris Becker and Mr. Majerik.

Mulch policy was discussed, mulch will remain free to Waterford residents. Jeff stated an employee inquired if he was able to get some as he does not live in Waterford Borough. Council approved this request.

Jeff then discussed the bridge and the grant money. The grant money cannot be applied to the demo only. Jeff sent out for estimates for the demo work and stated the costs are higher than anticipated. Jeff said Amy seemed confident that we could possibly recover up to \$6,000 for the engineering costs. Discussion was held concerning the costs to re-bid. All agreed to move forward with the re-engineering.

Jeff asked for permissions to sign new contract for electric. They offer an 18 month agreement or a 30 month agreement. Jeff stated that if a 30 month agreement was signed the savings would be good. Jeff spoke to the Manufacturer's Association and they recommended the 30 month contract. Dave

Zaffino motioned to give Jeff authorization to sign a contract when the time is appropriate, Judy seconded the motion. All in favor, motion carried.

Flood Plain Management report has been completed and sent in per Stacy. A Fuel usage report was also completed and sent to E.L. Heard.

### **Streets Committee**

Inventory was completed at the garage and will be sent to the office per Harry. Inventory for the office at the Borough Building is in progress. The new truck has been delivered and an agreement was made with the dealer to get a ladder and the emergency lights and have them installed locally, with no cost to the Borough. The vehicle has been lettered. Some issues Harry discussed included the plow not having snow deflectors and the hitch is spec'd wrong. The guys installed the deflectors and bids were received for the hitch. The truck did not have fender wells, we can get parts for \$423 and have the guys install. The yellow International has an erg problem - \$3,699.80 to repair. The pusher (box) needs repaired also, \$2,795 through Bobcat. Harry stated that the Costars registration has been completed for the salt. Harry stated he completed the 90 day evaluations for Scott and Dave. Goals were discussed and Penndot training and zoning goals. The stolen buckets were discussed and the payment was received from the insurance company. Harry would like to purchase the ditching bucket from 5 Star for \$1300.00 Carpets were cleaned in the Borough Building and a new sign was put up outside. The emergency door in the library is being looked at for repair. The street sweeper needs a new water pump. Elder has it for \$883. Judy motioned to purchase the above mentioned items for the Streets Department, Tim Williams seconded the motion. All in favor, motion passed.

### **Parks Committee**

Doris Becker and the Library Board are going to purchase a plaque and bench and plant a flower bed to honor Beth Schaaf's 27 years of service to the library. The compost will come from the compost yard and they will use the High School community service for the labor. The community service personnel will be covered by the County's insurance.

### **Personnel Committee**

Jeff appointed Dave Zaffino as Chairman and Garry Sargent and Tim Williams were also appointed.

## **Old Business**

Harry discussed the trees on 6<sup>th</sup> & Cherry Street and East 2<sup>nd</sup> Street. A discussion was held about the responsibility being the property owners and sending out letters. Ed Betza stated that there are basically 3 options: 1) ignore it 2) cite the homeowner with a violation and send to the district justice or 3) fix it yourself and put a lien on the property, although there will be costs associated with this. Jeff mentioned getting a copy of the Ordinance for trees, Harry said it is available on our website.

A lengthy conversation was then held about Code Enforcement and 4 properties that are either blighted and dangerous or abandoned:

129 S. Hazel St. by the lake owned by Ed Mills – abandoned w/transients

215 East 3<sup>rd</sup> St. owned by Gilmore Real Estate – garage has collapsed

101 High St. - Joe's Auto Parts owned by Benny Hunt – bricks falling onto Adeline's Closet

214 East 4<sup>th</sup> St. – owned by Ray Van Dyke – abandoned w/varmint problems

Council decided to review the decisions and actively pursue each property and the actions to be taken. Mayor Justin Blose needs to be involved, as he may have further information.

Sidewalk Committee was abandoned some time ago, due to issues and problems with the residents. Council, it was decided needed to make the decisions as a whole. Letters were also discussed concerning rebates for sidewalks.

Harry then mentioned the County Radio Communications letter. Stacy will find the letter and bring to the next meeting.

Harry then discussed the streets personnel and the use of their personal cell phones. It was considered that Scott and Dave would continue to use their personal cell phones and be reimbursed by the Borough. Harry will investigate this further.

Harry then talked about hosting a zoning class and having it at the fire department. Harry stated that our guys will be able to go for free.

Harry then discussed putting in new pipes for driveways, selling residents the pipes and gravel at a low cost and streets guys would install. Jeff stated he is in favor of it. Policy will continue.

Harry then led a discussion to clarify and add to ordinance#260.14 for parking. Subsection E covers 2am to 7am parking. West 2<sup>nd</sup> St. on the north and south side for ½ block is off-street parking. This makes plowing impossible. Ordinance now reads that the north and south side for ½ block has permitted parking from April 1<sup>st</sup> to October 31<sup>st</sup>. The new ordinance would state that alternate parking would apply from November 1<sup>st</sup> to March 31<sup>st</sup>. The south side would have no parking on odd days and the north side would have no parking on even days. This would allow for efficient snowplowing.

Harry also stated they would like to add no parking on 6<sup>th</sup> St on the north and south sides from High St. to Walnut St. and no parking on Walnut St. from Bagdad Rd. on both sides south to West 2<sup>nd</sup> St.

Motion was made by Judy to draw up new ordinance to make these changes. Dave Zaffino seconded the motion. All in favor, motion carried.

Jeff then discussed the budget, including Codification. Ordinances passed last year need to be added. Jeff said that \$25,000 needs to come from streets, \$7,500 would have to be taken out of parks and out of sidewalks leaving \$34,680 to come out of savings to balance the budget. Judy motioned to revise the budget, Dave seconded the motion. All in favor, motion carried.

Doris Becker asked if anyone knew when the last time was that taxes were raised. Jeff mentioned auxiliary taxes. Ed said the general taxes would be better to increase so it does not limit what the money can be spent on.

Judy motioned to adjourn the meeting. Dave seconded the motion. All in favor, motion carried.

Meeting was adjourned at 9:32 pm

