

Waterford Borough

Meeting Minutes July 20, 2015

Opening:

The regular meeting of the Waterford Borough was called to order by President Judy Cline at 6:00 p.m. on July 20, 2015 at the Waterford Borough Building followed by the Pledge of Allegiance, the Lord's Prayer and a moment of silence.

Council Members Present were: Karen Molitor, Judy Cline, Marian Burge, Kevin Gardner, Barry Pugh, and Borough Solicitor Ed Betza

Visitors Present –Doris Becker, Hazel Thomas, Ken Thomas, Stephanie Cox, Harry Latta and Darlene Powell,

Public Comment – No public comment at this time.

Guest Speakers:

Matt Jonas – Urban Engineers:

Update S. Hazel St. Bridge. Still under general permit review with the Dept of Environmental Protection. We did get a response from Law Leg Dept. No further restrictions as to time of work. Determined that the area not adequate habitat for endangered species. Still is a restriction as far as fish and boat from August 15 to March or time to do stream work. Hope to get review back from DEP Before. August 15. Will probably have bids ready to go in next month.

Work on the stream. The only thing that will be done in the Stream is the rickrack stabilization upstream of the bridge. Abutments will be constructed outside of the stream, behind the existing abutments. Most of work will be done outside stream. The only time we will be impacting the stream is when they do the rickrack stabilization to pull the existing bridge out. Judy Cline asked if our men would work with them on that and Matt said that they had talked about that. Talk about that later.

Walnut St. Paving project: Met with Bob Zarenki (PENNDOT) last month on site. We are in the process of getting an HOP permit for ramps at Walnut and N. Park Row. Last he heard was that it went through the Erie County office and is now in Oil City for Bob Zarenki to review for ADA compliance. Should have back soon.

We supplemented our permits for East 6th Street project and added 2 curb ramps projects there and determined that we do not have to do ADA on the state crossing. The State program in the next 5 years will take care of that when they repave High Street through town. State would put in the ADA ramps at that time. We will lump the two ramps on either side of 6th with the Walnut St. project. We also supplemented with 6th street permit, the catch basin on East 4th Street by the firehouse. When they hear back from that, we can go ahead and get quotes. Should all be well under bidding requirements and may be under the quoting requirements.

Alex Lerch – Alex is an Edinboro Boy Scout that is working on his Eagle Scout Award. He would like permission to make a concrete pad (3x3) outside of the Waterford Library and put one of the old blue mailboxes on it to return old torn flags. Per Harry Latta he needs no permit for the cement pad, but he does need authorization from the Borough Council. . Alex and his mom may do a dedication type thing to help alert people of the recycling place. We could also put a notice on our bulletin board. He is doing two. One in Edinboro and the VFW in Edinboro will check on this. He will be trying to get help from the American Legion in Waterford or other groups in Waterford to pick up flags or he will do it himself.

A motion was made by Barry Pugh and seconded by Kevin Gardner to allow him to put the cement pad there with the blue mailbox so that residents could bring their old flags there. All council members were in favor. Motion carried.

Minutes to be approved:

Regular June 5, 2015 meeting:

Take Kevin's name out as he was not there.

Marian Burge motioned to approve the June 5, 2015 minutes with one change. Barry Pugh seconded the motion. All council members were in favor.

June 25, 2015 Special meeting minutes:

Barry Pugh motioned to approve the minutes of special meeting held on June 25, 2015 with the change of his name spelling, Judy Cline seconded. All council members were in favor.

Zoning Harry Latta: RGS project on 2nd Street probably not going to go. Reason fire department filed for certificate of use on 2 properties is that they are working with BIU and when the movie place was there they should have had a certificate of use but it cannot be found, as well as apartment. 802 Walnut is the same thing as before. They are starting to fix the outside.

Council mentioned to Harry that none of us received the local emergency operations plan he said he had forwarded to us in June to review and consider approving. We told him to send it to all of our personal e-mails rather than Borough e-mails as we cannot get them. He said that he would resend them to us at our personal e-mails.

Bills to be paid:

Marian Burge motioned to approve the bills for the month of May 2015. Motion seconded by Barry Pugh. All council members were in favor.

Mayors Report: None

PARKS COMMITTEE – Marian Burge– Judy Cline and I went to the Waterford Township meeting and presented to them that we may be interested in turning over the Sam Hall (Old Boy Scout camp) to them. They said that they would consider it and get back to us in a couple of months or so. Mr. Webb the forester that treed the property around our part, said that park has never been treed, and that our borough actually put up the gate. We may be able to selectively cut the property to help pay for the upkeep.

Secretary's Report –Wendy is continuing to help us out until we hire a new secretary. Wendy also found an error that started before Wendy was hired. We were paying sales taxes to Penelec. This error will give the borough approximately \$1,000.00 back when corrected.

Streets Report – Streets report: Given by Judy Cline.

1. Craig Gray our second full time streets person started on July 13th, 2015
2. Scott and Craig have worked on streets sweeper and have replaced some parts. They had a tester on the alternator, but did not get it up and running.
3. They worked on Cherry Street and will follow up with additional streets as time allows.
4. The big truck was inspected and found to have two broken springs that were broken previously before Scott and Craig were employed by the borough. To the best of our knowledge no one on council was notified that they were broken.
Mower has been worked on several times and we had use of a rental from the repair show. Scott noted that the zero turnaround was a bit faster and mowing was easier. Quotes supplied by Scott were between \$12,000 and \$14,000.
5. Scott repaired a few of the cement benches and they have installed them on the ballpark side of the park. Also repaired were a few benches in the gazebo park that were damaged.
6. There were only 16 American flags installed on High Street as the rest were faded or torn.
Scott got a quote for flags. 36 flags are 17 dollars apiece. Quotes to be gotten by Marian Burge from the American Legion. There is money in the budget to replace flags each year which we have not done
7. Parks are being edged on a regular basis and mowed. They look great.
8. Several potholes in alleys were filled with cold patch for now. Scott contacted Dwyer Plumbing and Waterford Shot and Chip. Shot and Chip did not return his call. Dwyers quote was \$150.00 per day and they do the work or they offered to let Scott and Craig use their equipment and our workers would do the work for \$100.00/day. Scott was estimating it would take around 15 hours to do the work. Judy asked for motion, but because we do not know what is in the budget, it was **tabled until the August meeting.**
9. It was noted that we would need gravel too for the alley. They would like to get a stock pile.
10. Scott and Craig picked up the park after Waterford Days and there were two barrels of grease left That they took down to Sugar and Spice. Mike at Sugar and Spice said that he would take care of emptying the drums and our guys will pick the drums up from him.
11. Scott to get quotes on a small refrigerator for their use. Noted that they can get a used one at Al's Appliance.
12. Scott will be ordering safety vests and raincoats for Craig and himself. **Council president told them to just purchase them and we would approve with bills next month.**
13. Scott has been using his own cordless drill and would like to purchase a new drill at around \$200.00 for a combo pack. **Marian motioned to let them purchase the drills at no more than \$225.00 with a second by Karen Molitor. All council members were in favor.**

14. Craig and Steve felt that if they had two way radios they would be able to communicate better as there is only one borough cell phone for them to use. Scott and Craig to get quotes and bring to the meeting.
15. They will be getting additional cold patch to continue working on the streets. Scott and Craig will be working back at the compost yard as hours permit.
16. Craig and Scott would like to change summer hours to four 10 hour days until the leaf season is over. To be Monday through Thursday. This would help them to get more done. They would change back to normal hours during the winter months. After a short discussion, **President Cline asked for a motion.**
Karen Molitor motioned to allow this for the time being as this is not a policy change.
Motion was seconded by Kevin Gardner. All Council members were in favor.
17. A discussion was had regarding sick and personal days for the workers. Karen made motion to go back to how it was in the employee handbook. Comes out to 10 days a year but they cannot carry it over. Seconded by Marian Burge with all council members in favor.

NEW BUSINESS:

Mark Nicholson sent a letter to Borough Council regarding agreement to be responsible for lights. "Meetings were held between council representatives and PENNDOT officials months ago and afterward the cost of maintenance in accordance with PENNDOT/State maintenance mandates, the Borough's potential legal liability if signals malfunction are not considered to have been timely fixed, the Borough having to contract with third parties to maintain any signals, and other pros and cons of the Borough (and ultimately it's property taxpayers) being totally responsible for the maintenance and/or eventual replacement of traffic signals on State Highway 19 were discussed at prior council meetings. Council determined and informed PENNDOT that should PENNDOT decide to install traffic signals on State Highway 19 and/or 97 then PENNDOT should maintain them. In the spring council unanimously approved a motion not to sign any agreement with PENNDOT to take ownership and the maintenance of any proposed traffic signals by PENNDOT on the State Highway 19 and informed PENNDOT of their decision at that time. Council stands by that decision.

OLD BUSINESS:

Joe's Auto- Discussion was had regarding what we could do. No progress aside from the Historical Society being interested.

Mills House. BIU said it is out of their hands. This would fall under our enforcement officer.

Trailer on 1st St. alley. Still trying to sort out who owners are.

Judy questioned Harry on the upgrades that are needed on fire hydrants. Still checking on costs. Could be done over a period of ten years. There has been no response from the Township. Judy will get costs.

East 6th and Cherry Street tree and E. 2nd Street tree. It was noted that we may have to cut it down and lien the properties.

It was also thought that we should send warning out from council giving 60 days to take care of the problem. Ed would draft the letters.

The final decision was not to send a letter. Barry Pugh was to speak to Oberlander regarding E. 6th St. tree. Harry Latta was to get the name of the bank that owns the one on East 2nd St. and Marian will contact them.

Livestock Ordinance: Someone wants chickens. How do we want to regulate that? There was a long discussion regarding this. Someone on W. Third Street. wants to put up a fence to raise animals for food. Noted that we should have a public hearing.

SEMI ORDINANCE- Ed Betza – His ordinance says signs, no wheels, no markings, skirting around it, and Council members response was that we did not want semi's / trucks, etc. in our back yards. Should be done with a zoning ordinance if we want something different. If we want to regulate residential storage, we would need an open public hearing to change zoning. After much discussion it was decided that Harry Latta is going to a meeting regarding this same thing. Harry Latta will get information and bring it back to council. Attorney Betza will prepare draft that would be a zoning ordinance change and along with information from Harry Latta we may be able to work something else out.

SECOND PUBLIC COMMENT:

Pat Molitor; Can Council ban burning garbage? We do ban burning, but enforcement is the problem.
Darlene Powell commented on how nice the park arbors and flowers looked.

Motion to Adjourn by Barry Pugh – seconded by Marian Burge. All council members in favor.

Meeting was adjourned at 9:00 p.m.

Respectfully taken and submitted by Marian Burge, Councilperson