

Waterford Borough

Meeting Minutes

May 1, 2015

Opening

The regular meeting of the Waterford Borough was called to order by President Judy Cline at 6:00 pm on May 1, 2015 at the Waterford Borough Municipal Building followed by the Pledge of Allegiance, the Lord's Prayer and a moment of silence.

Present

Karen Molitor, Steve Laskowski, Judy Cline, Jason Jack, Marian Burge, Kevin Gardner Barry Pugh and Wendy Yow.

Absent

Mayor Justin Blose, Solicitor Ed Betza

Visitors Present

Doris Becker, Ken Thomas, Hazel Thomas, Ryne Rutkoski, John Prather, Shawn Fox, Stephanie Fox, David Rutkowski, Connie Rutkowski, Barbara Shields, Bill B, John Dunn, Mike Pennock, Gary Brown and Pat Molitor.

Public Comment:

Ken Thomas, Stan Cliff Hose Company, request to close 4th Street from High to Walnut from 10am to 4pm on May 17, 2015 for Annual Chicken Barbecue – request to hang vinyl banner in back stop of ball field for week prior.

Guest Speakers:

Ed Cardy – BIU – What does BIU do for the borough? State law requires to follow (UCC) Uniform Construction Code. Municipalities who opt in take responsibility to provide UCC services through contracted agency to ensure building and alterations are compliant with state law. Municipalities who opt out have no control over construction regulations. Public buildings that are considered a public nuisance or a hazard to the public will proceed with action to make the building safe.

Matt Jonas – Urban Engineers – Update on S Hazel Street Bridge; Have not sent permit out to DEP – waiting on response from US Fish & Wildlife Dept as part of the endangered species. Look at access from park side of bridge, private property will need to be accessed through; survey crew will be here next week to look at limits of the drive to use as access and a rock construction entrance. Most of construction will be on the Hazel Street side.

ADA Curve Ramps for 4th and High and 6th and High. Cost will be \$2,700.00 – \$3,500.00 per ramp. Matt will call Bob Zureki (ADA Coordinator) at PennDot to discuss.

Survey crew will be here next week to get a base map of streets at that time surveyors can shoot the catch basins, structures in the street then they can start generating a storm sewer map. (\$500 increase will not have to bid out)

Will be able to do 2,500 linear feet within \$100,000 budget. Don't put off Circuit Street much longer. 525 feet of Circuit (new base, drainage and gravel bed) Walnut – 7th to N Park Row- 1700 ft. – Chestnut – Stadium to 6th St – 1300 ft.

Video will be around \$5,000 if more we will hold off.

Minutes to be approved:

Steve Laskowski motioned to approve the minutes of March 2, 2015, Marian Burge seconded the motion. All in favor.

Karen Molitor motioned to approve the minutes of March 20, 2015, Steve Laskowski seconded the motion. All in favor.

Marian Burge motioned to approve the minutes of March 27, 2015, Kevin Gardner seconded the motion. All in favor.

Marian Burge motioned to approve the minutes of April 10, 2015, Steve Laskowski seconded the motion. All in favor.

Zoning Report - Harry Latta - Building income construction is up 33,000 from last year. \$44,600 new building construction in the borough. Nothing to report from RGS

Mayor's Report - No report

President's Report – Judy Cline – Slide the City will be held June 20, 2015, from 10 am to 5 pm. The only involvement borough had was signing an agreement with Slide the City to eliminate any liabilities for the borough. Mayor Justin Blose is coordinating with school clubs and will be notify residents in the area between Cherry and 7th Street. Harry Latta commented that he was in contact with Lauren Brady, Event Coordinator, some items still need to go over with the borough's responsibilities. An emergency plan has to put in place 90 days before the special event. Fire Department has not been notified and regretfully will not participate in the event. Fire Department will provide an ambulance. Fire Department does have a draft but still needs logistics. Slide the City will have to look at outside services. Slide the City will be providing separate security through a third party. School District has not been notified regarding using school grounds for parking. Harry needs to get information – will contact Justin – with putting an emergency plan in effect.

Update on traffic light, the borough has had (3) repairs in the last few weeks. The bill will be around \$640.00. Looking into possibility to replace the rest of the bulbs, will be around \$800.00. Kevin Gardner inquired about LED lighting and Judy checked with Thayer Communications and they said it's not as simple as replacing a bulb at home. You would basically need to buy a new traffic signal or replace all the housings and it would cost in the thousands of dollars, but did recommend going to LED if we need to replace the signal.

Pat Molitor will secure the garage back door.

Street's Report – Steve Laskowski – Talked to Vince, manager of Country Fair, about tamping and reseeded the park from taking about 5 tri-axles loads of snow from this past winter. Will email Wendy when they will be tamping and reseeded the area.

Secretary's Report - Wendy Yow - Karen Molitor motioned for approval to pay the bills. Marian Burge seconded. All in favor. Council would like to see Savings account added on to the budget.

Parks Committee – Judy Cline - Closed out the 2014 and looking at the new 2015 Mission Main Street Grant will get together with Marian Burge to discuss. Looking at getting new benches, trash cans that are not blue plastic barrels, posts in place of the broken down telephone poles. Once a decision is made Karen will need a week to write up the grant.

Left messages with Mr. Humphrey's at the school regarding Spring Clean-up Day that is done in May. Will keep trying to get in contact with Mr. Humphrey.

Karen Molitor mentioned about the Community Development Block Grant, to do corners, must be submitted by July 31, 2015 must have a presentation before the Erie Planning Committee. If Council decides to do Walnut instead of Circuit this year we can try to get money from the State Conservation.

Old Business - Handbook changes from last meeting regarding vacation days. Marian motioned to have (5) days of vacation after 1st year of employment and (10) days of vacation after 2nd year of employment. Vacations days will be accrued from anniversary date. Barry Pugh seconded. All in favor.

No discussion on streets department procedure. At some time will need to discuss.

Annual garage sale will be the first weekend in June 2015.

Sidewalks – 6th Street and 4th Street Intersections – Discussed waiting on doing corners until 2019/2020. The reason to wait 4 to 5 years is because RT 19 is on PennDOT's schedule to be replaced and they would pay for the ADA corners going across RT 19 and we would only be responsible for our own corners going across from one to another over East 4th Street., etc. so we could save as much as 15,000 if council waits until 2019/2020.

Karen Molitor motioned for up to \$5,000 to permit the video of the storm sewers under Walnut. Marian Burge seconded. All in favor. Karen Molitor motioned to have Urban Engineers complete the storm inspections and survey Walnut Street and the catch basins. Steve Laskowski seconded. All in favor.

Karen Molitor motioned to purchase a new time clock

Ed Betza will check on changing the wording for the ordinance for semi-trailers parked in yards.

Steve Laskowski motioned to Judy Cline sign the permits for the South Hazel Street project. (Correction from the April 10, 2015 minutes). Jason Jack seconded. All in favor.

Karen Molitor motioned to have the Stancliff Hose Company to allow the borough streets to be closed from 4th street from High to Walnut Street from 10:00 am to 4:00 pm on May 17th, 2014. Also to allow to hang the banner on the backstop. Marian Burge seconded. All in favor.

Marian Burge motioned to have monies up to \$7,000 to approved TC Paving to fill all the potholes in the roads in the borough. Kevin Gardner seconded. All in favor.

Karen Molitor motioned to purchase a new time clock for the garage as presented with no extended warranty. Kevin Gardener seconded. All in favor.

Public Comment - Gary Brown commented on the speed limit sign posted in the borough – On West 3rd Street near the new bridge are (2) signs one for 35mph and another posted at 45mph. Wendy will contact PennDot to check on.

Ken Thomas asked about milling out the potholes and Judy said no. The quote does not include milling the potholes out, only that they will do potholes greater than 2” deep.

Wendy will contact BIU regarding the Mills property on Hazel Street. Question was asked about Joe Auto Parks; Judy declined to comment being that it is an ongoing investigation.

Council went into Executive Session at 7:45 pm to discuss Joe’s Auto Parts Building and Streets Department Personnel. Council returned from executive session and Steve Laskowski motioned to hire Steven Testi at \$34,000 per year and increasing to \$36,000 per year once Zoning classes are complete and will contact temp agency for part-time help. ?? Seconded.

Council returned from executive session at 8:05

New Business -

Motion to Adjourn -

Meeting was adjourned at – 8:30 p.m.

Respectfully taken and submitted by Wendy Yow.