

WATERFORD BOROUGH

MUNICIPAL BUILDING ROOM RENTAL FORM

Waterford Borough Municipal Building room rental rates are \$50.00 per day and must be approved by the borough secretary after reviewing the calendar dates.

Payment is due a minimum of 48 hours prior to the rental date along with a \$15 deposit to be returned if the room is left clean and no damage occurred. Arrangements will be made for the unlocking and locking of the building by borough staff.

You can contact the borough secretary, Stacy Mattson at 814-796-4709 during office hours.

NAME _____

ORGANIZATION NAME IF APPLICABLE _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PHONE# _____

RENTAL DATES _____

START/ENDING
TIME _____

PRINT
NAME _____

SIGNATURE _____

