

Borough of Waterford Council

Meeting Minutes – January 7, 2019

Opening

President Tim E. LaFlamme called the meeting to order at 7:00 pm followed by the Pledge of Allegiance, Invocation.

Council Members Present

Tim E. LaFlamme, Tim Williams, Judy Cline, Kevin Gardner, Jeff Smith and Tim (TJ) LaFlamme. Also in attendance Mayor Justin Blose, Solicitor Ed Betza and Secretary Stacy Mattson.

Others in Attendance

Benny Hunt and Doris Becker

Public Comment

Benny Hunt requested an evaluation of the back-in parking. Doris Becker requested a spring leaf pick-up schedule.

Mayor's Report

Mayor Justin mentioned parking issues, of which there were two, and they are new residents. Justin noted that we are starting to get requests for park rentals, the annual car show is scheduled right after Father's Day. Discussion was held about the packet from BIU concerning the VanDyke property. Ed Betza stated we could bait and secure/tear it down. We could make the repairs and file a lien. We could get written quotes to board it up and/or demolish. The best option would be to board it up, per Ed. Justin will secure quotes for boarding it up. Justin discussed Carm Bonito Field at FLB High School. The field will be upgraded with a synthetic surface. Half of the practices will be on the field and half of the practices will be on the grass. All Varsity games will be held inside the stadium. Justin mentioned a property on West 2nd St. Alley that has a camper on it and people may be living in it. Justin will look into it.

Minutes

Tim (TJ) LaFlamme motioned to accept the minutes from December 3, 2018. Judy Cline seconded the motion. All in favor, motion passed.

Jeff Smith motioned to accept the minutes from December 17, 2018. Tim Williams seconded the motion. All in favor, motion passed.

Bills

Kevin motioned to accept the bills as presented, Tim (TJ) LaFlamme seconded the motion. All in favor, motion passed.

President's Report

President Tim E. LaFlamme discussed meeting with the Library Board, along with Judy and TJ concerning new procedures for payroll processing and reviewed budgets. Tim mentioned the support for the library that comes from the Borough, with the Township contributing \$1000.00. An Ordinance on the books states that we have a library, which means the Borough is responsible for supporting the library. The Township has no obligation. The Township allocation for a library now goes to the Erie County Library. If the Township would agree to a joint effort between the Township and the Borough, they could be considered part of our service district and that money would go to the Waterford Library also, instead of the County. 30% of the books checked out of the Waterford Library is what the Borough uses, 40% is the Township usage, 15% Mill Village, etc. FOWL (Friends of the Waterford Library) also do a lot to support them. Tim and Judy will meet with the Township and Library to see what can be done. Tim discussed that we have a new payroll procedure for the Library. We will give the \$10,000.00 and still process their payroll. By March we will provide a new report for the Library, of the expenses we pay for them, which in turn will generate funds from the state for the library. Kevin Gardner motioned to release the \$10,000.00 allotment to the Waterford Library, Judy Cline seconded the motion. All in favor, motion passed. Tim noted that he spoke with Harry Latta and he agreed to be our Emergency Management Coordinator for 2019. Tim (TJ) LaFlamme motioned to have Harry Latta as our Emergency Management Coordinator for 2019. Judy Cline seconded the motion. All in favor, motion passed. Tim E. mentioned that we are looking for a new auditor. We are waiting for the quotes. Tim mentioned he is working with Dave on ordinance violations. Tim noted that he has 10 goals that he would like to see Council look at this year:

- 1) Employee handbook updated and health insurance. Judy and Kevin will work on this.
- 2) Permanent Parking Ordinance for 2nd Street, Walnut St. and Chestnut St.

- 3) Employee Reviews
- 4) Streets Review
- 5) Streets Department Employee Goals, to be put in writing
- 6) Van Dyke property, resolved one way or the other
- 7) Borough/Township Library Agreement
- 8) The side of the Borough Building project this summer
- 9) Redoing the Borough Website
- 10) Technology Refresh

Tim E. stated that he would also like to see an agreement update on the agreement between the Township and Borough for street maintenance.

Streets

Tim Williams noted that the Streets Committee (Tim W., Kevin and Garry) met on Saturday to discuss the upcoming plans for the streets this year. Tim mentioned that the “daylighting” on Circuit St. should be done soon. The main job they are looking to do is 6th St. from Chestnut St. to Cherry St., mill and pave and also do the curbs. There is also an inlet on Cherry that needs rebuilt and a Walnut tree that needs to be cut down, with a quote of \$600.00. Also discussed was East 4th St., from Circuit St. to East. St., which also needs drainage. Seal coat needs to be done by the church, on 4th St. Ed suggested one ad for both jobs. Kevin motioned to bid out on the same ad to mill and pave 6th St. from Chestnut St. to Cherry St., including inlets & curbs. There will be an option of curb or swale. Tim Williams seconded the motion. All in favor, motion passed. Tim Williams will make sure the curb to be done is marked. Discussion was held about a culvert on 6th St. where it meets Circuit St. Tim E. noted that this is the responsibility of the Township. Tim E. asked about a task list for the Borough Streets Workers. Tim Williams said he is working on it.

Tim (TJ) LaFlamme motioned to accept to accept AmTrust as our worker’s comp renewal. Kevin Gardner seconded the motion. All in favor, motion carried.

Kevin Gardner motioned to adjourn the meeting, Tim (TJ) LaFlamme seconded the motion. All in favor, meeting adjourned at 8:02pm.

