

Waterford Borough

Meeting Minutes – March 4, 2019

Opening

President Tim E. LaFlamme called the meeting to order at 7:00 pm followed by the Pledge of Allegiance, Invocation.

Council Members Present

Tim E. LaFlamme, Tim Williams, Judy Cline, Kevin Gardner, Jeff Smith and Tim (TJ) LaFlamme. Also in attendance Mayor Justin Blose, Solicitor Ed Betza and Secretary Stacy Mattson.

Others in Attendance

Cynthia Beck (Waterford Community Farmer's Market), Rose Graham, Rick Gilmore, Stephanie Cox, Beth Weldon and Susan Osborn.

Public Comment

Cindy Beck spoke about wanting to start Waterford Community Farmers' Market on Thursdays in the park from 3-6 pm, from June to September, along with Rose Graham and Rick Gilmore. Rick and Cindy were a part of the Edinboro Farmers Market which no longer exists. Cindy and Rose Graham started a farmers' market in Little Italy in Erie, so they have experience starting a farmers' market and getting it up and running. They would also like to provide a little music as the Gazebo has electric. They would like to know if we are interested by the end of the month. They are part of FMNP (Farmers Market Nutrition Program) and would need to let the Department of Agriculture know by the end of the month where they are at. They would have a Market Manager in place to ensure that the rules are in place, ensuring permits are secured, etc. President Tim asked if they could stay until after the meeting and speak with Mayor Justin to find out how to go about this, as no decisions are made during public comment. Cindy did note that Little Italy brings in thousands of people and is now a destination spot. This could bring many to Waterford. President Tim thanked them for their presentation. Stephanie Cox spoke and thanked Council for putting the stop sign up so quick on Chestnut and Circuit St. She also mentioned that the potholes on Depot and East 3rd St. are awful and are going to cause an accident. She was hoping we could contact PennDOT to get this repaired. President Tim said he would see what we can do. Beth Weldon spoke to remind everyone that March 12th is the deadline to run for Council. She also stated that the forms can be picked up at the courthouse. Susan Osborne spoke and thanked Council for the new Bulletin Board and the cooperation of sharing costs and thanks to Dave for putting up the new Bulletin Board.

Minutes

Judy Cline motioned to accept the minutes as presented, Tim Williams seconded the motion. All in favor, motion carried.

Bills

Kevin Gardner motioned to pay the bills as presented. Tim (TJ) LaFlamme seconded the motion. All in favor, motion carried.

President's Report

President Tim E. discussed the options for a new accounting firm to represent the Borough. After discussion with Council and following a recommendation from Tim E., Kevin Gardner motioned to retain Maloney, Reed & Scarpitti as our accounting firm for the Borough. Judy Cline seconded the motion. All in favor, motion carried. Tim E. again mentioned the Library's new bulletin board and thanked Dave for the installation. Tim E. mentioned that there will be a water meter installed in order to be able to support the Library more. Tim E. mentioned the storage room, with the new light being installed by Dave. Tim E. discussed the fact that we budgeted \$13,000.00 for a donation to the Stancliff Hose Co. Judy Cline motioned to release the funds of \$13,000.00 to Stancliff Hose Co., Jeff Smith seconded the motion. All in favor, motion carried. Discussion was held concerning Heritage Days and how to support this event. Tim E. and Tim (TJ) met with members of the Heritage Days Committee and Tim E. noted that Borough Council would like to support this Committee, as this event brings many people to Waterford and is most likely our busiest week-end. Tim E. spoke with our Solicitor Ed and Council cannot donate money directly to an organization, but we can pay for a commodity, being billed directly. Tim E. stated that after speaking with the Committee, porta-potties are rather expensive. Tim E. stated that it is about \$1,400.00 for porta-potties for Heritage Days. Tim E. noted that we could use money in the Parks account. This would also be for the Car Show held in June. Judy Cline motioned to pay for porta-potties for Heritage Days up to \$1500.00 from the Parks account. Tim (TJ) seconded the motion. All in favor, motion carried. Tim E. noted that he and TJ met with the Erie County Gaming Commission at length concerning a Mission Main Street Grant. Tim E. plans to contact Melinda and proceed. Council has until July 15th, with \$250,000.00 available for each applicant. The grant will then close for 3 years. It can be used for many things and it must be a match. You can take up to 3 years to use the money. Tim E. talked about a grant that DCNR has available. It does have to be on Main Street and can go up to the Borough limit and needs to "beautify". Tim stated that he has plans to proceed unless there is an objection. No objection from Council.

Resolution.....Jeff Smith motioned for the removal of the remaining taxes for Parcel number 46-003-009.0-006.59 . Judy Cline seconded the motion. All in favor, motion carried. Ed Betza will draft the Resolution.

Tim E. mentioned the Secretary Report included in the folders for Council.

Mayor's Report

Mayor Justin mentioned 4th Street and the bids received and we will discuss further when our Solicitor Ed Betza is present.

Streets

Streets Supervisor Garry Sargent was not able to be present. Tim (TJ) LaFlamme agreed to present the Streets Report. TJ noted that we are looking to have some seal-coating done. Chestnut St. from Circuit to East 6th St. for a total cost of \$7,464.61. East St. from East 3rd to East 6th St. for \$3,380.04. East 5th St. from East St. to Circuit St. for \$1,145.47. East 4th St. from East St. to Circuit St. for \$1,781.00 for a total of \$13,771.12. This is based on an estimate from last year with a 10% increase per Dave Senger. This estimate needs to be called in tomorrow to go out for a group bid with Harborcreek. The streets will be swept beforehand and cleaned up afterwards. Dave will maintain the holes with cold patch or hot patch prior to the work being done. Jeff Smith motioned to propose to present to Harborcreek 11,000 square yards of seal coat to be bid out. Tim Williams seconded the motion. All in favor, motion carried. Dave will notify Harborcreek. TJ discussed drainage on the street behind the Elementary School. Kevin noted that the road breaks up and we normally cold patch it. Kevin noted that Dave would like to fix this, with the help of the School. Dave noted that he had an estimate. TJ noted that we would discuss this at a later date. TJ questioned the work at Carm Bonito Field and asked if there is an update or anything that the Borough needs to be involved in. President Tim noted that he checked with our Solicitor Ed Betza and Secretary Stacy Mattson and everything is up to date. When permits are needed, they will reach out to Dave. Mayor Justin noted that the bids are out for the School and he will keep us updated. TJ noted that he has a bid for paving of East 6th St. from Cherry St. to Chestnut St. for \$29,105.36. East 4th St. from Chestnut St. to the end for \$15,776.00 and 2 items for the School parking lot, which he believes the School will reimburse us for at \$4,942.37. TJ noted that it's about \$50,000.00. TJ noted that he hasn't seen a street plan for a year or 5 years saying that this needs to be done or an engineering plan. TJ stated he didn't have much of a recommendation on this and feels this needs to be tabled. President Tim agreed and stated Streets Committee has \$50,000.00 left and figure out what they want to do for the year and come back with a plan. Mayor Justin asked if we have a plan from the Engineers, which he seemed to remember. Judy Cline also remembers and noted that the books should be in the office. President Tim stated this will be tabled and we will visit this at a later date when we have a five-year plan. TJ noted that we are looking for a lift for Dave to put up and take down the flags and Christmas lights, which is 4 times a year at about \$350.00 each time, making it about \$1,400.00. The next time we would need it is May to put the banners up. President Tim asked if we could check to see how much it would be to buy one. TJ noted that we need a new pressure washer hose for \$116.50, which was purchased. The backhoe needs a window replaced, which was broken during an emergency tree removal. The backhoe needs one new front tire, possibly two. They are working on getting prices, which we will look at next month. Dave stated he will contact Josh Montgomery to let him know we are not pursuing the proposed street project at this time.

New and Old Business

President Tim discussed the VanDyke property and noted that Mayor Justin has 2 bids. The first bid is to board it up and the second bid is to remove it. Solicitor Ed Betza stated that we have the power to remove, but the problem is that people will often, after the removal, claim that you destroyed something of value, and you could be responsible for payment of anything that you have taken away. This is why most municipalities shy away from this option. Ed stated that

he prefers to go to court ahead of time, and have the court order the demolition. Ed stated that, yes you can sue a municipality for several things, one of which is taking, and no, we do not have insurance for that, to his knowledge. Ed stated most municipalities prefer to board it up. Mayor Justin stated the estimate is for \$3,000.00 to take it down to grass. President Tim noted that the flat lot is worth about \$25,000.00, and he feels that the owner may have an emotional attachment to the property. Tim (TJ) noted that Wesley Krepps, the Secretary for ECAB (Erie County Association of Boroughs) reached out to TJ, as he attended the last meeting, looking for a contact person from Waterford Borough. President Tim noted he would to have a representative attend the executive meetings. TJ has agreed to be the representative. Kevin Gardner motioned to appoint Tim (TJ) LaFlamme as our representative for the executive meetings. Judy Cline seconded the motion. All in favor, motion carried. (TJ) LaFlamme abstained from the vote. TJ noted that Thursday, April 18th is the next general meeting, at the VFW in Girard.

Mayor Justin stated that he believes we already have an ordinance for the Farmers Market and he offered to be the contact.

****Break for Executive Session at 8:00 pm****

Jeff Smith motioned to adjourn the meeting, Kevin Gardner seconded the motion. All in favor, meeting adjourned at 9:15 pm.