

## **Waterford Borough Council**

### **Meeting Minutes – November 4, 2019**

#### **Opening**

President Tim E. LaFlamme opened the meeting at 7:04 pm followed by the Pledge of Allegiance, Invocation.

#### **Council Members Present**

Tim E. LaFlamme, Judy Cline, Kevin Gardner, Garry Sargent and Tim (TJ) LaFlamme. Also in attendance Solicitor Ed Betza, Mayor Chad French and Secretary Stacy Mattson.

#### **Others in Attendance**

Darlene Powell, Matt Kaprowicz, Mary Powell and Sandy Loop.

#### **Public Comment**

Darlene Powell questioned if Porter Park had been sold, the answer is no. Matt Kaprowicz inquired about any progress on the alley project. Mrs. Mary Powell stated that the alley needs to be taken care of. Sandy Loop asked if the money had been found yet for the project.

#### **Minutes**

Judy Cline motioned to accept the minutes as presented from the October 7<sup>th</sup> meeting. Tim (TJ) seconded the motion. All in favor, motion carried.

#### **Bills**

Tim (TJ) motioned to pay the bills as presented, Garry seconded the motion. All in favor, motion carried.

#### **President's Report**

Tim E. presented a letter from Asbury United Methodist Church asking for permission to use Gazebo Park Dec. 20<sup>th</sup> to Dec. 22<sup>nd</sup> for their holiday tradition. Tim (TJ) motioned to grant permission, Judy Cline seconded the motion. All in favor, motion carried.

Tim E. presented a letter from Stacy with the Minimum Municipal Obligation (MMO) for the Pension Plan for plan year 2020. Judy motioned to accept the MMO for 2020 at \$132.00, Garry seconded the motion. All in favor, motion carried.

Tim E. presented the Fireworks Ordinance as advertised and amended at the last meeting. Garry motioned to approve the Fireworks Ordinance, Tim (TJ) seconded the motion. All in favor, motion carried.

Tim E. presented the Street Cuts Ordinance as advertised. Judy motioned to approve the Street Cuts Ordinance, Tim (TJ) seconded the motion. All in favor, motion carried. Both Ordinances will be presented to the Mayor to approve, sign or veto.

Tim E. mentioned the Mission Main St. Grant, noting that façade improvement applications are on our website. Tim noted he needs to update the sidewalk grant.

Tim E. also mentioned we will recess this meeting and meet in 2 weeks to discuss the budget, including a tax increase. Tim E. noted that he took away from a seminar the fact that boroughs should always enact a small tax increase, so you don't end up having to cut services.

### **Streets**

Garry noted that Dave has been working alone, doing leaves, winter prep and picking up pedestrian signs. Garry stated that we did have a contractor lined up for 2<sup>nd</sup> Alley, but he backed out due to litigation talks. Plans is to include in the budget and plan for the spring. Garry asked if our employees would be doing the permits and enforcing the Street Cuts. Zoning or Streets could do the permits, and code enforcement would enforce it. BIU could help out with this.

### **Parks**

Judy stated that Cindy Kreider/Historical Society is asking for help to buy red bows and garland for Christmas decorations that they would install. Dave will check our inventory first. Judy motioned to approve up to \$300.00 for new bows and garland, Garry seconded the motion. All in favor, motion carried.

### **Old Business**

Kevin noted that he is focusing on the grant in the spring for the docks, which will cost from \$5,000.00 to \$20,000.00. He still needs to talk to the Fish and Game Commission. Dave stated that flotations are available at the North East Marina.

### **Mayors Report**

Mayor Chad French noted that the Mitchell property has been mowed. Chad about ID for Scott, our code enforcement officer. Stacy has a quote and will get it taken care of. Chad noted that he had several residents complain of smoke, possibly burning leaves, and sent Scott out to check on it. Scott did not find anything. They thought it was possibly from the lanterns sent off at the school.

Discussion was held about Scott doing a report showing his hours and mileage. We will pay him mileage off this report.

Discussion was held about grant-writing.

### **Personnel Committee**

Tim (TJ) stated that we have an open position in the Borough and they interviewed two candidates. It is the recommendation of the Personnel Committee to hire Corey Patterson. Tim (TJ) motioned to hire Corey Patterson at \$18.00 an hour, full-time. Garry Sargent seconded the motion. It was noted he has his CDL license, Inspection license. Discussion was held about where the money would come from in the budget. Health Insurance will be provided for the employee only. Tim (TJ) is hoping to have Dave do the zoning and have Corey do the street plans, leaves, etc. Tim (TJ) noted that nobody was interested in part-time. All in favor, motion carried.

Tim (TJ) motioned to recess the meeting until Monday, November 18<sup>th</sup> at 7pm, when budget talks will take place. Garry seconded the motion. All in favor, meeting recessed at 7:43pm.

### **November 18, 2019**

#### **Council Members Present**

Tim E. LaFlamme, Judy Cline, Kevin Gardner, Garry Sargent, Tim Williams and Tim (TJ) LaFlamme. Also in attendance Mayor Chad French and Secretary Stacy Mattson.

President Tim E. LaFlamme led budget discussions.

Key notes:

E-Code needs to be updated by the end of the year. \$3,000.00 if we do it by the end of the year.

Code enforcement will be eight hours a week and mileage. Stacy will get a .50 raise.

\$35,000.00 will be moved to our reserve account.

Tim (TJ) motioned to pass the budget and advertise, Kevin seconded the motion. All in favor, motion carried.

Taxes will be raised 1/10 of a mil, from 2.5 mils to 2.6 mils, to support the budget as approved. Garry Sargent motioned to raise taxes 1/10 of a mil and advertise. Tim (TJ) seconded the motion. All in favor, motion passed.

Tim (TJ) motioned to adjourn the meeting, Kevin seconded the motion. All in favor, meeting adjourned at 8:20pm.