

**Waterford Borough Council**  
**Reorganization Meeting Minutes – January 6, 2020**

Honorable Mayor Chad French called the meeting to order at 7pm followed by the Pledge of Allegiance, Invocation.

**Council Members Present**

Garry Sargent, Tim (TJ) LaFlamme, Kevin Gardner, Timothy E. LaFlamme, Beth Weldon, Holly Noble and Judy Cline. Also in attendance Solicitor Ed Betza, Mayor Chad French and Secretary Stacy Mattson.

**Others in Attendance**

Jim Edwards and Dave Senger.

Mayor Chad proceeded to swear in the new Council Members, Timothy E. LaFlamme, Holly Noble and Beth Weldon.

Mayor Chad opened up nominations for President. Kevin Gardner nominated Timothy E. LaFlamme, Judy Cline seconded the motion. Beth Weldon nominated Judy Cline, Holly Noble seconded the motion. Judy Cline declined the nomination for President. Mayor Chad closed the nominations for President.

Roll Call vote was taken – Garry Sargent, Tim (TJ) LaFlamme, Kevin Gardner, Holly Noble and Judy Cline voted yes. Beth Weldon abstained. Motion carried, Timothy E. LaFlamme is Council President.

Mayor Chad opened up nominations for Vice-President. Judy Cline nominated Tim (TJ) LaFlamme, Kevin Gardner seconded the motion. Mayor Chad closed the nominations for Vice-President.

Roll Call was taken – Garry Sargent, Kevin Gardner, Judy Cline and Timothy E. LaFlamme voted yes. Holly Noble voted no. Beth Weldon abstained. Motion carried, Tim (TJ) LaFlamme is Vice-President.

Mayor Chad opened up nominations for President Pro-Tem. Timothy E. LaFlamme nominated Judy Cline, Tim (TJ) LaFlamme seconded the motion. Mayor Chad closed the nominations for President Pro-Tem.

Roll Call was taken – Garry Sargent, Tim (TJ) LaFlamme, Kevin Gardner, Beth Weldon, Holly Noble and Timothy E. LaFlamme voted yes. Motion carried, Judy Cline is President Pro-Tem.

New Officers take position at this time.

### **Public Comment**

Jim Edwards spoke on behalf on The Fort LeBoeuf Historical Society citing the celebration of Robert Burns, to be held at The American Legion on January 25<sup>th</sup> at 5pm. Tickets are available for \$40.00. Information can be found on their website, [fortleboeufhistory.com](http://fortleboeufhistory.com), under Events.

Dave Senger spoke asking why his check reimbursement was denied, why he didn't get a raise and why the SOP was not completed, which was referenced in meetings last year.

### **Minutes**

Tim (TJ) LaFlamme motioned to approve the minutes from December 2, 2019 as presented. Kevin Gardner seconded the motion, with a minor correction. All in favor, motion carried.

### **Bills**

President Tim E. clarified the charges for our Worker's Comp. through AmTrust. Tim (TJ) LaFlamme motioned to pay the bills as presented. Judy Cline seconded the motion. All in favor, motion carried.

### **President's Report**

President Tim E. discussed the Mission Main St. Grant program noting 2 awards were made. \$25,000.00 was allotted for façade and over 46,000.00 was being asked for. \$40,000 was allotted for internal structure grants. The policy for this has not been developed yet. The committee would like to ask Council to approve to go back to ECGRA and ask if we can reallocate the \$40,000.00 to the façade side so we can award the rest of the money to the individuals who applied for it. Tim (TJ) LaFlamme motioned to ask ECGRA to reallocate the \$40,000 from 2019 internal to façade for 2020. Garry Sargent seconded the motion. All in favor, motion carried.

President Tim E. reminded Council that all calls to the Solicitor and Engineers must first be approved by the President or Mayor, for the purpose on controlling costs. The Secretary works for the Borough, but reports to the President. The Streets Supervisor works for the Borough, but reports to the Streets Chairman.

Tim E. then presented a list of Committee Appointments for 2020. (Attachment 1). Tim (TJ) motioned to approve the Committee appointments as presented. Kevin Gardner seconded the motion. All in favor, motion carried. Solicitor Ed Betza will notify BIU. CCI will take effect after the notification.

### **Mayor's Report**

Mayor Chad French mentioned the Christmas lights and getting them up earlier this year. Chad also mentioned the sidewalks on Chestnut St. and the school having a problem with students walking in the road. Garry Sargent will take care of this.

**Public Works**

Garry noted the Christmas lights will be up earlier this year. Garry discussed the no parking signs on Chestnut St. that need to be moved. The work in the alley was postponed due to weather but will be done weather permitting. Garry then discussed an ordinance on the books concerning school zones. Garry Sargent motioned to work with Solicitor Ed Betza to establish school zones to amend the ordinance and present at the next meeting. Tim (TJ) LaFlamme seconded the motion. All in favor, motion carried.

**Parks**

Nothing new per Judy Cline

**Sidewalks**

Tim (TJ) LaFlamme noted that one sidewalk refund was issued at the end of last year, no pending applications this year.

**Old Business**

Beth Weldon mentioned Heritage Days and access to the radio for the municipal building. Beth also questioned access to an emergency location.

**New Business**

Garry Sargent stated that he is working on getting signage or delineators for the portion of Circuit St. that was closed by the beer distributor, as some motorists are unaware of the closure. Beth Weldon had a few questions that were referred to the appropriate supervisor.

Judy Cline motioned to adjourn the meeting, Tim (TJ) LaFlamme seconded the motion. All in favor, motion carried. Meeting adjourned at 7:53pm.

**Committee Appointments:** (Chairman, Vice Chair, Member)

**Public Works:** Garry, TJ, Kevin

**Parks:** Judy, Holly, Beth

**Sidewalks:** TJ, Garry, Holly

**Personnel:** Kevin, Judy, Beth

**Community Relations:** Holly, Kevin

**Grants:** Tim L, Judy, TJ, Melinda, Brian H, Stacy

**Public Works & Property** (used to be Streets) responsible for: Streets, Borough Garage, Borough Building, General Maintenance & Equipment Maintenance (as examples)

**Community Relations:** The Committee shall be responsible for developing and maintaining relationships between the Borough and the business community, non-profit organizations and school organizations. Borough event coordination (examples: Parades, 5k run)

**Parks:** Porter Park, Gazebo & Gazebo Park, Ball Diamond Park excluding Borough building

**Personnel:** Develop and recommend Employee Policies & Benefits

**2020 Position Appointments:**

- Secretary/Treasurer/Open Records Officer – Stacy
- Emergency Management Coordinator – Harry Latta
- Borough Solicitor – Elderkin Law Firm
- Borough Accountants/Auditors – Maloney, Reed & Scarpitti
- Borough Engineers – Urban Engineers
- Borough Inspectors – Construction Code Inspectors (CCI)
- Shade Tree Commission – Beth Weldon