

**Waterford Borough
Meeting Minutes – April 6, 2020**

President Tim E. LaFlamme called the meeting to order at 7pm followed by the Pledge of Allegiance, Invocation.

Council Members Present

Timothy E. LaFlamme, Judy Cline, Garry Sargent, Kevin Gardner, Tim (TJ) LaFlamme and Holly Noble. Also in attendance Mayor Chad French. Participating by phone conference Beth Weldon, Secretary Stacy Mattson and Solicitor Ed Betza.

Others in Attendance

Participating by phone conference Emergency Management Coordinator Harry Latta, Chief John Orr, Benny Hunt and the general public.

Public Comment

No public comment.

Minutes

Tim (TJ) LaFlamme motioned to approve the minutes as presented. Kevin Gardner seconded the motion. All in favor, motion carried.

Bills

Tim (TJ) LaFlamme motioned to pay the bills as presented. Holly Noble seconded the motion. All in favor, motion carried.

President's Report

President Tim E. LaFlamme mentioned Covid-19 and Harry Latta working with the state and the county, and also working with Waterford Township also. Tim stated that the state and the county both asked us to declare a state of emergency. Tim E., Tim (TJ) and Mayor Chad discussed this and conferred with Ed Betza, Harry Latta and Waterford Township, discussing what benefit it would have, and how we would enforce it. Not finding a good reason, we have no intention to do so at this time. At the present time, the Library is closed, the Municipal building is closed to the public, and Stacy is mostly working from home. We are open for business, with appointments being made to complete necessary business. Tim noted the Public Works has sterilized the building. Tim noted that discussions were held concerning the meeting being held in the building.

Mission Main Street program meeting was held and is on hold at this moment.

Tim E. discussed signs that are in the Borough stating "we buy homes" that are on telephone poles. Penelec and the State Police could enforce this, per Ed Betza. Ed suggested calling the

people posting these and tell them that this is not permissible. If the signs are on our property, we can remove them.

Mayor's Report

Mayor Chad French noted that the Goodwill containers have now been emptied and the area at Tops has been cleaned up by the Streets Crew. Scott has also been working on some trash in the Borough as well, along with a couple warnings about burning on the appropriate days.

Public Works

Garry Sargent mentioned Dave's Report, noting everyone has received a copy.

Crosswalks and banners are up, tree trimming has also been done. The port-a-john was placed at the lake today. Barricades and printer for the garage have been ordered.

Garry Sargent motioned to advertise the following road package for 2020 –

Option #1 - mill & pave 6th Street from Cherry to Chestnut

Option #2 - mill & pave West Street between West 2nd & West 3rd

Option #3 - mill & pave West 2nd from West Street to Hazel Street

Option #4 - mill & pave 6th Street from Route 19 to Cherry Street

Tim (TJ) LaFlamme seconded the motion. All in favor, motion carried. Garry will work with Stacy on the details of the bid to be advertised.

Garry mentioned submitting a request for the group bid seal coat program we participate in that is organized by Harborcreek Township.

Garry Sargent motioned to buy 10 school zone speed limit signs and 24 kits from US Municipal Signs for a cost of \$2,275.98. Tim (TJ) LaFlamme seconded the motion. All in favor, motion carried.

Garry noted that the garage furnaces need to be replaced later this year – estimated costs \$3,000. Dave has acquired 3 quotes.

Parks

Judy mentioned the park clean-up which normally happens the week-end before Memorial Day. This will be discussed later, as it is usually done by school students.

Sidewalks

Tim (TJ) stated he had nothing to report.

Community Relations

Holly reviewed the majority of the 2020 wish list, mainly things that required money approval.

Holly noted that she put a request in to Fast Signs for a quote for several different signs.

Holly presented the request list from the committee: Give rental permits; Grant permission to close streets; Approve rental of park and accept payment; approve permit to display banner at

Circle K; letters to renters on High Street about not parking around the park, but are permitted to park on High Street; put up no parking signs on Walnut and High Streets; Put up handicap parking signs on High Street (unless carriage rides are back); schedule mowing of parks before Wednesday afternoon; haul trash barrels to park along with barrels for grey water and grease; let Cindy know how many food vendor permits are granted at Legacy Auto; send Cindy the work schedule for Dave and Corey for Friday, Saturday and Sunday; arrange emptying of grease barrels.

Holly motioned to pay for the Port-a-Johns at a cost of \$1,800 and to pay for a dumpster at a cost of \$300 should Heritage Days be held this year. Judy Cline seconded the motion. All in favor, motion carried. Discussion followed with one point being that the team was able to secure a better price on Port-a-Johns over last year – as such these two combined is \$700 less than the Borough spent last year.

Holly motioned to allow big equipment be placed in the ball park next to the borough building on the Saturday of Heritage Days. Garry Sargent seconded the motion. Discussion followed – summation of the discussion was the equipment time period appropriate for the event and concern of cannon noise. Motion was withdrawn.

Discussion was held about getting mulch for the parks.

Discussion was held about the possibility of purchasing six cigarette butt containers/barrels. After brief discussion topic ended for lack of a motion.

Harry Latta was available for questions and the Borough is grateful for all his help.

Old Business

None

New Business

None

Kevin Gardner motioned to adjourn the meeting, Tim (TJ) LaFlamme seconded the motion. All in favor, meeting adjourned at 7:51pm.