

**Waterford Borough
Meeting Minutes – May 4, 2020**

President Tim E. LaFlamme called the meeting to order at 7pm followed by the Pledge of Allegiance, Invocation.

Council Members Present

Timothy E. LaFlamme, Judy Cline, Garry Sargent, Kevin Gardner, Tim (TJ) LaFlamme and Holly Noble. Also in attendance Mayor Chad French. Participating by phone conference Beth Weldon, Secretary Stacy Mattson and Solicitor Ed Betza.

Others in Attendance

Participating by phone conference Dave Senger/ Public Works, Matt Swanson from Rabell Engineering, David Newton, Benny Hunt, Stancliff Hose Chief John Orr and the general public.

Public Comment

Benny Hunt commented and asked that the council meeting be posted on the website and that it can be accessed remotely. David Newton also commented on making this available by video and advertised more. Chief John Orr stated that he sent a report to the secretary for the month of April. Cindy Kreider mentioned that Heritage Days has been cancelled and they are planting flowers in the park and discussed how to get the mulch for the park. Garry Sargent asked Cindy to email him with the details. Chief John Orr asked that the Mayor contact him.

Minutes

Tim (TJ) LaFlamme motioned to accept the April 6, 2020 minutes as presented. Garry Sargent seconded the motion. All in favor, motion carried.

Bills

Kevin Gardner motioned to pay the bills as presented. Tim (TJ) seconded the motion. All in favor, motion carried.

President's Report

Tim E. noted that the Borough building is still closed to the public, and meetings are being held, with the general public invited via conference phone. Tim E. noted that taxes are down due to people not working and legal expenses are up. We may need to look at the budget again. Mission Main Street program is opened up and grants applications will be accepted until June 24th, 2020. All the information for the grants is available on our website – waterfordboro.net.

Tim E. discussed Erie County asking the Borough to waive real estate tax penalties by resolution. Beth Weldon motioned to enact a resolution to waive penalties on real estate taxes subject to collection by the Borough of Waterford, where the original deadline for payment of such taxes fell/falls between July 1, 2020 and December 31, 2020, due to the unique circumstances surrounding the COVID-National Emergency and the Pennsylvania Emergency Disaster Declaration which constitute due cause for failure to pay timely taxes within the time frame mentioned above. Judy Cline seconded the motion. All in favor, motion carried.

Matt Swanson from Rabell Engineering discussed Fort LeBoeuf School District proposing 3 paving projects, 1) Middle School bus drive 2) Waterford Elementary bus drive 3) Carm Bonito Athletic Field paving some ADA parking spaces. The Middle School project is the only one that requires Storm Water Management because it exceeds the square footage threshold in the Storm Water Ordinance. Waterford Elementary and Carm Bonito fall under the 2500 sq foot threshold and the Small Project Storm Water applications have been given to Andrew Holland from Urban Engineers. Before Council tonight is the Small Project Storm Water Management for Waterford Elementary and the Storm Water Management for the Middle School, which have both been approved by Andrew Holland from Urban Engineers. Middle School needs to complete the O&M agreement. Matt noted that Fort LeBoeuf is not quite ready to do the Middle School, due to funding, but the Elementary School is ready to move forward. Tim (TJ) motioned to approve the Small Project Storm Water Management plan for Waterford Elementary, Garry Sargent seconded the motion. All in favor, motion carried.

Tim E. then read an email from Fort LeBoeuf Chapter, Daughters of the American Revolution, celebrating their 95th Anniversary this September, requesting to install a flag at its Revolutionary War Soldiers memorial boulder. Judy Cline motioned to

accept the plans to install the flag pole, Beth Weldon seconded the motion. All in favor, motion carried.

Mayor's Report

Mayor Chad French mentioned a zoning issue with a council member and Solicitor Ed Betza stated that Council has to be hyper-sensitive and not tell the zoning officer to do something or not do something. The Zoning Officer does not have discretion, he has to interpret the zoning ordinance and apply it. The subject may 1) appeal the decision or 2) request a variance on the decision. Council needs to be careful and not get involved.

Beth Weldon asked about an abandoned property at 105 East 3rd St. that has critters, etc. and needs to be addressed. Mayor Chad said he will look into it.

Public Works

Garry Sargent noted that he received a quote for painting curbs on Main St., but he is going to have Public Works do it, as the quote was for \$1,200.00 and we can do it cheaper. Parts came in for the leaf vacuum and the street sweeper. Garry stated that damage was done at the lake and we may not receive any restitution. Trash cans are out and Garry got disposable gloves for our guys.

Ed Betza stated that there will be money from FEMA for emergency response for expenses incurred because of COVID19, so make sure to keep track of any expenses.

Garry made a motion to have Waterford Paving do the crosswalks and line painting at a cost of \$2,325.00. Garry asked Dave to get a price on ladder-style crosswalks for Main St. only. Tim (TJ) seconded the motion.

Garry made a motion to have.....President called "Out of Order".

Garry withdrew his first motion, TJ withdrew his second on the motion.

Garry made a motion to have Waterford Paving repaint the lines and crosswalks ladder-style with a cost of up to \$4,000.00. Tim (TJ) seconded the motion. All in favor, motion carried.

Garry made a motion to have the area on the south side to the end of the asphalt and the east side of the Borough Building seal coated and line painted including the handicap spot for a price of \$861.00 by Waterford Paving. Tim (TJ) seconded the motion. All in favor, motion carried.

Garry noted the school signs will be put up when we receive them.

Harborcreek Group Bid

Tim (TJ) opened the group bid results with 1.158 per square yard for single asphalt seal coat being the low bid by Suit-Kote for a price of \$13,978.22. Russell Standard had a bid at 1.433 per square yard. Per Dave Senger, the areas to be seal coated are 1) Hazel St. from West 2nd St. to West 3rd St.

2) Hazel St. from West 3rd St. to West 4th St.

3) Walnut St. from West 4th to Circle K at Baghdad

4) East 6th St. from Rt. 19 to Cherry St.

Tim (TJ) did note that the streets may be changed.

Tim (TJ) made a motion to accept the Harborcreek Group Bid for a total of \$13,978.22. Garry Sargent seconded the motion. All in favor, motion carried.

Bid Opening – Paving Project 2020

Option #1 6th Street (Cherry Street to Chestnut Street)

Option #2 West Street (SR 3014 to West Second Street)

Option #3 West 2nd Street (West Street to Hazel Street)

Option #4 East 6th Street (SR 0019 to Cherry Street)

Lindy Paving

- Option 1 55,803.80
- Option 2 32,717.25
- Option 3 40,748.75
- Option 4 31,315.00

Cross Paving

- Option 1 41,713.28
- Option 2 29,351.55
- Option 3 40,141.99
- Option 4 22,988.85

Joseph McCormick Construction Co., Inc.

- Option 1 98,536.00
- Option 2 31,712.91
- Option 3 50,412.65
- Option 4 44,302.97

After discussion of finances and options, Garry Sargent motioned to have Cross Paving complete Option #1 and Option #2 for a total price of \$71,064.83. Tim (TJ) seconded the motion. All in favor, motion carried.

Tim E. asked Garry to have the Public Works report modified to show the correct hours.

Parks

Judy mentioned that the High School Student Council normally volunteers to help with the park, landscaping and mulching. Cindy Kreider and Public Works will work together, along with Tim E. and Mayor Chad French to get the mulching done.

Community Relations

Holly Noble made a motion for the Historical Society to purchase 4 barrels, planters and plants for the community at a cost of \$300.00, for the town square. Judy Cline seconded the motion. All in favor, motion carried.

Holly mentioned that she has not heard back from Fast Signs.

Sidewalks

Tim (TJ) noted that we are still looking into putting a sidewalk in on the west side of High Street, from the bridge down to Tops. Tim (TJ) attempted to acquire some bids and will continue to work on that. No Sidewalk grant applications yet.

Tim (TJ) motioned to adjourn the meeting, Kevin Gardner seconded the motion. All in favor, meeting adjourned at 8:41 pm.

