

# Waterford Borough Council

## Meeting Minutes – July 12, 2022

### Board Members Present

Holly Noble, Beth Weldon, Jessica Dorman, Judy Cline, Garry Sargent, Michele Horneman, Tim LaFlamme, Mayor Cody Breon. Also present was Borough Solicitor Ed Betza and Rosalie Ciukaj.

### Others in Attendance

Susan Osborn, Dave Raver, Pat Long and Chief John Orr

President Holly Noble called the meeting to order at 7:03 pm followed by the Pledge of Allegiance and Invocation.

### Public Comment

Susan Osborn – Presented and explained the palette of Waterford program.

Dave Raver – East 2<sup>nd</sup> Street – Concern over alley between East 2<sup>nd</sup> & East 1<sup>st</sup> Street that runs east / west between Chestnut Street and East Street. Public works team to review.

Pat Long – Member of Historical Society. Reviewed a situation that occurred at Museum. Curious if there is an ordinance against public drinking? If not, please consider one.

Chief John Orr – 51 calls – 37 EMS – nothing major – Fund drive is underway - 51k thus far – new contract with EnergyCare for leased EMT. Also raised a concern of spending \$35,000 on a bridge in Porter Park, we have other uses for money – examples 4<sup>th</sup> Street Bridge, alley over between East 1<sup>st</sup> Street and East 2<sup>nd</sup> Street.

President Noble read a letter submitted from Jeff Horneman over various concerns over a bridge in Porter Park.

JoAnn Lenart-Weary was participating via conference phone for a mural committee update. Ribbon cutting has been set for north wall mural for Friday, July 15<sup>th</sup>.

### Minutes

*Minutes of the June meeting were currently unavailable due to a miscommunication.*

### Bills

*Tim LaFlamme motioned to approve the unpaid bills as presented and amended. Seconded by Judy Cline. Motion passed unanimously.*

### President's Report

President Noble reported

- Working to help get Rosalie acclimated.

### Mayors Report

Mayor Cody Breon reported

- Rick Wybiral – from Legacy hosts a once a month pop up vendors in park. – inquired about the board's interest in a local shop / local village – 400 square foot shed. 12x28 max shed – one building – business would own shed and just lease borough property. Was advised to build out a plan and present for consideration.
- Reported that Scott was resigning effective July 22nd. Mayor stated he has a text message advising of such.

*Tim LaFlamme motioned to accept Scott Driscoll's resignation effective July 22nd. Sarge seconded. Accepted.*

*Tim LaFlamme moved to empower President Noble to advertise for a Boro Code Enforcement Officer at the discretion of President Noble. Seconded by Judy Cline. Motion carried.*

- Questions raised to the Mayor

- What is up with the storage container at Country Fair as well as other violations. What is being done. Mayor had nothing to report, he will review.
- What is the status of the ordinance violation(s) at 14 East 2<sup>nd</sup> Street. Mayor had nothing to report.
- Last month we were to issue letters for uncut grass violators. Mayor had nothing to report.

## Public Works

Garry Sargent reported

- Broom for ToolKat is in and the team will be out cleaning streets.

Cory Patterson reporting

- Traffic light issue at High Street and Park Row. Could cost between \$250 - \$2,000 to fix.

*Garry Sargent motioned to spend up to \$5,000 to fix the High Street and South Park Row traffic light. Seconded by Tim LaFlamme. Motion carried.*

- Camp ground Brian Crest – had questions -
  - We still have a permit from DEP to dredge the inlet
  - Funding needed for dredging – IF cost \$25,000 –
  - Location of new dock –
  - Design for dock
  - Holly & Michelle to work with Corey on building a plan for Porter Park to propose.
- Glass recycling program – our “trial period” has ended. Requesting a cost of \$480 to cover half the hauling fees, the other half would be covered by the glass turned in. This \$480 would cover hauling fees now until December.

*Garry Sargent motioned to pay prism \$480 – to cover now to December. Second by Tim LaFlamme. Motion Carried.*

- Question raised to public works
  - West 1<sup>st</sup> Street Alley – there is a sign about exit only, is this legal. Sign is unenforceable so no way to ticket anyone for using the Alley as an exit from the parking lot behind the Eagle Hotel.

## Parks

Judy Cline reported

- Picnic tables delivered
- Flower boxes being updated
- Install lockable GFI receptables - nope
- Memorial flags for the Legion Flag program are being hung
- Park Events – will the Borough cover the expenses of the port-a-potties at Heritage Days

*Judy Cline moved to pay up to \$1300 for port-a-potties for Heritage Days. Seconded by Beth Weldon. Motion carried.*

## Community Relations

Jessica Dorman reported

- New Website is up and operational.

## Grants

- Gap fund applications open

*Beth Weldon motioned we apply for a \$20,000 gap fund for dredging inlet and under the dock. Second by Judy Cline.*

- \$250,000 cap per municipality
- What can / will Fish and Game commission do to assist us.
- When will we hear about it – “pretty fast”.
- Questioned if this was premature for this until a project / plan is developed

Motion was withdrawn

*Tim LaFlamme motioned we withdraw our application for the Local Share Account for a bridge at Porter Park. Motion was seconded by Michelle Horneman Motion carried*

- The 4<sup>th</sup> street bridge is estimated at \$900,000, it is on the Federal and State bridge program listed as poor.
- ECGRA – has a grant available for an electric vehicle charging station – no interest from council

*Tim LaFlamme motioned the Waterford Borough approves a service agreement between Preservation Erie and Waterford Borough for services to implement the \$249,800 Mission Main Grant program from October 15, 2019 to October of 2022 for a total cost of \$9,000. Seconded by Judy Cline.*

Motion carried

#### ARP funds discussion

*Tim LaFlamme motioned we use ARP funds to match Mission Main Street sidewalk funds to install a sidewalk on the west side of High Street from the bridge to the Tops parking lot as well as a sidewalk on the east side of High Street from East 1<sup>st</sup> Street south to meet the sidewalk at the entrance of the Waterford Museum, provided that matching MMS funds are approved for these projects and the cost of match does not exceed \$15,000.*

*Seconded by Garry Sargent. Motion carried.*

*Tim LaFlamme motioned we use ARP funds to install new ADA front doors for the borough building with costs not to exceed \$17,000. Seconded by Garry Sargent.*

- Discussion topics
  - Is the front sidewalk ADA compliant – may need to take a post out
  - Will it include the east side door.

Motion carried

#### Sidewalks

No new apps.

#### Community Relations

Jessica Dorman reported

- New website is up and running
- Training is being scheduled

#### Old Business

Question on use of non-profits using the borough building without charge. Review of policy may be needed to ensure they don't get charged.

Question from last year when we tried to change insurance – there is a \$16,000 claim on our report referencing the LaFlamme storage container issue. This will be researched. Michelle Horneman will check into it.

#### New Business

None.

Tim LaFlamme motioned to adjourn. Seconded by Garry Sargent. Motion carried.

Meeting adjourned at 8:33 pm.

DRAFT