

# Waterford Borough Council

## Meeting Minutes – March 14, 2023

### Board Members Present

Steph Fetzner, Michele Horneman, Jessica Dorman and Tim LaFlamme. As well as Borough Solicitor Ed Betza and Mayor Cody Breon.

### Others in Attendance

Benny Hunt, Dick Ruth, Cindy Kreider

President LaFlamme called the meeting to order at 7:11 pm followed by the Pledge of Allegiance and Invocation.

### Public Comment

Benny Hunt to provide an update on 652 high street; bank has secured the building.

Richard Ruth – present to report that the borough has not been posting agendas – new law in August of 2021 where if a municipality has a web site they are required to post on that website 24 hours in advance an agenda for the meeting.

### Minutes

*Jessica motioned to approve the January minutes as presented. Second by Michele. Motion passed unanimously.*

### Bills

*Michelle moved to pay the bills as presented. Seconded by Steph. Motion carried.*

We have a board vacancy for the remainder of Beth Weldon's term which expires December 2023. Former Councilman Joe Wanson has expressed an interest in the position.

*Steph moved to appoint Joe Wanson to fill the remainder of Beth's term. Second by Michelle. Motion carried.*

### President's Report

President LaFlamme reporting

- Still recruiting for a Secretary/Treasurer position.
- Fireman's Banquet – Saturday March 18<sup>th</sup>
  - Looking to have the Fireman's \$15,000 released and presented at Banquet

*Michelle Moved to release the fireman's \$15,000 contribution allocated in the budget. Seconded by Jessica.*

- Multi municipality comprehensive community plan
  - Boro town hall set for March 27<sup>th</sup> at 7pm at the Firehouse.
  - We have asked Ed to work with the Township Solicitor to draft an agreement between the borough and the township
- Update on bike trail – Lindsey and Tim met again with state consultants building the bike plan.
- Intergovernmental funds issue –
  - Waiting on research work from Rosalie on Fireman's workers comp & Bagdad payback
- Ordinances to review / update this year – Permit Fees, Storage ordinances, and Food Trucks

## Mayors Report

Mayor Breon reporting:

- Lindsey looking to acquire a laptop or tablet – council is looking for a business use case
- Mentioned the meeting on March 27<sup>th</sup> for the Municipal Planning Team
- Vendor selling eggs – he had them secure a permit.

Lindsay Ethridge reporting for Zoning / Ordinance Officer

- She distributed a report – no questions

## Public Works

Michelle reporting

- The team presented a 2023 project plan
  - Replacement of our current leaf machine due to end of functioning use, Dinkmar self contained Leaf vacuum machine, estimated cost \$ 108,073 is an equivalent to our current machine. Look for grants available to reduce costs to the Borough and purchase later this year pending grant availability.
  - Add an ADA concrete slab at the north west corner of 3rd and Chestnut, cost \$ 1,550. Nass Construction. Lowest quote.
  - Replace existing under sized drain pipe at 6th and East Street with an 18” pipe, Lowest quote Blum Property \$ 3,846.82
  - Replace the pipe at 703 East street (collapsing and about 10 feet below grade) with an 18” pipe. Lowest quote, Blum Property, total cost \$ 9,355.12.
  - Crack Seal 775 gallons, starting with newest roads, go until gone. Lowest quote Suit Kote, \$ 14,000.
  - Widen West 4th street from Hazel to Borough line, currently 16 feet wide, needs to be 18’ minimum, adding one foot to each side, total cost from quote \$14,805. The team feels confident our Streets crew can do this at a substantially less amount and looking for approval from council.
  - Purchase a Tamper for use on the 4th street project, need to evaluate several models but it will be less than \$ 2,500 looking for approval of this purchase.
  - Roughly \$46,057 not including leaf machine

*Michelle moved to approve the project plan recommendation from public works. Seconded by Steph. Motion carried.*

## Parks

- Cindy reporting
  - Looking for sponsorships for the bands
  - Can we get car shows back? - Jessica will work on it.

## Community Relations

Jessica reported:

- Sue Osborn has taken on responsibility of LED sign

**Mission Main Street Grant** – No report

**Shade Tree Commission** – No report

## Personal Committee:

Steph reporting

- Jobs to be posted in next few days on indeed, team was hampered by lack of access to existing account.

## **Old Business**

Nothing.

## **New Business**

Ed reviewed our requirements on posting agendas. Used to be we had to have an agenda available for review. Statue was amended two years ago now since we have a Website we must post an agenda 24 hours ahead of the meeting. The agenda must still also be available 24 hours in advance in the boro office. The public has right to get a copy of agenda.

Question on to what degree or detail must the agenda contain. Basically, what we have would be sufficient and add in any specific topics. Example –ordinances, resolutions, considering candidates to fill a vacancy, discussing permit fees, etc.

*Michelle motioned for adjournment. Seconded by Steph. Motion carried.*

Meeting adjourned at 8:31pm