

Waterford Borough Council

Meeting Minutes – May 10, 2022

Board Members Present

Holly Noble, Beth Weldon, Jessica Dorman, Judy Cline, Garry Sargent, Michele Horneman, Tim LaFlamme, Mayor Cody Breon and Borough Solicitor Ed Betza.

Others in Attendance

Mary Powell, Darlene Powell and Allen Sharp.

President Holly Noble called the meeting to order at 7:03 pm followed by the Pledge of Allegiance and Invocation.

Public Comment

Mary Powell – she missed the last meeting and would appreciate a copy of the minutes from that meeting. Minutes were provided soon after they were approved.

Darlene Powell – present to inquire

- if the community yard sale will be taking place the first week of June?
- How can we recycle electronics? There is a recycled program scheduled for August 20th at the Waterford Township building on Circuit Street. Watch for flyers. Fifty cent / pound.

Minutes

Judy Cline motioned to approve the minutes of the April 12th meeting as presented and amended. Seconded by Garry Sargent. Motion passed unanimously.

Garry Sargent motioned to approve the minutes of the April 29th meeting as presented. Seconded by Judy Cline. Motion passed unanimously.

Bills

Due to personnel change we do not have any bills prepared to pay.

President's Report

President Noble reported

- Main focus new Secretary/Treasurer recruiting & hiring.
- New Office hours will be Tues, Wed & Thurs 8:30 to 4:30

Mayors Report

Mayor Cody Breon reported

- Beth & I went to ECAB
 - Brian McNulty, P.E., District Executive – present to discuss infrastructure grants
- Request for Zoning officer report – President Noble working on a template
- Request to provide information by councilman – denied
 - Refers to tickets being issued
 - Mayor was reminded that the info is to be provided
- Need review and approval of a subdivision plan
- Thatcher Baney provided an update on his Eagle Scout Project update – Fort LeBoeuf Historical Walking Trail

Public Works

Garry Sargent reported

- Broom for ToolKat is in – team will work on cleaning streets on rainy days

Parks

Judy Cline reported

- May 13th the Kiwanis club will be working on a new garden around the electronic sign
- Stone around Gazebo to be installed
- May 27th the annual spring clean-up by the FLB HS Council
- Reviewed several trees that are posing a safety concern. \$1650 estimate to remove a hazardous tree and stump in the Gazebo Park.

Judy Cline moved to accept the quote from L&D for \$1,650 to remove the tree, stump, brush and all grinding. Beth Weldon second. Motion was unanimously carried.

- Concerts in the park is back. Every Thursday from June 23rd to August 18th, excluding July 14th.

Community Relations

Jessica Dorman reported

- Spoke with Manager of our Borough Website
 - we get a limited number of work hours – we are down to 20 minutes
 - \$75 per hour – our hours renew in August
 - Two hours training – for website (and recording)
 - Website face lift estimated to take eight hours

Tim LaFlamme moved to approve two hours for training for Jessica for boro web site maintenance. Sarge 2nd. Motion was unanimously carried.

- Instagram account created – Waterford_borough_pa
- FB account creation next on the list to create

Tim LaFlamme moved to hire web site provider for up to 12 hours (CourseVectorSupport) of reconstruction work to be half funded by Mission Main Street grant and half from possibly the Office Admin account. Garry Sargent seconded the motion. Motion was unanimously carried.

Grants

Tim LaFlamme moved that we submit a request to ECGRA that we be permitted to move the Farmer's market 1,500, the Marketing 8,900 and another 13,400 from Façade to cover existing requests for Interior Structure Grant. Judy Cline seconded. Motion was unanimously carried.

Judy Cline reporting

- Mural project update – presented north wall proposal.
- Painting party June 4th & June 15th

Judy Cline moved to authorize the mural committee to make the final approval of the north wall mural. Seconded by Beth Weldon. Motion was unanimously carried.

Beth Weldon reporting

- Multi municipality grant 20% match (divided evenly among membership)
 - Public works recommended JLG lift & trailer
- Infrastructure bill now open
 - Apply for a West 4th bridge grant \$825,000 requires a 20% match - \$165,000
 - \$250,000 for engineer and professional work to be included in the grant application
 - Erie County Act 13 bridge fund - will reimburse up to 40% of project - per Melinda Myers – pretty much a sure thing.
 - Needs to be submitted by May 23rd

Beth Weldon moved to pass a resolution to apply for the rural infrastructure grant under the infrastructure bi/partisan law. Judy Cline seconded the motion. Motion was unanimously carried.

Brief discussion about possibility of using ARP funds as the matching funds for the Mission Main Street Grant to build a sidewalk for the Fort LeBoeuf Historical Society.

Beth Weldon requested a planning committee be set up to consist of herself, Garry Sargent, Michelle Horneman and two members from the community. President Noble to appoint this committee at a later time once Beth submits candidates for the position.

Shade Tree

Michelle Horneman reporting

- Met with Steve (arborist) who reviewed in great detail trees in our borough
- Report forth coming

Sidewalks

No new apps.

Old Business

Refresher that we still need to find a line item for the money Beth Weldon spent last month for Urban Engineers.

New Business

President Noble reporting on new Secretary/treasurer. Brief discussion about the possibility increasing hours for the borough secretary/ treasurer up to 35 hours.

Michelle Horneman moved to approve the subdivision plan of Mathew T & Robin B Sharp of parcel 46-5-37-3. Motion seconded by Judy Cline. Motion was unanimously carried.

This subdivision plan has already been approved by Erie County Planning.

Tim LaFlamme motion to adjourn. Second by Garry Sargent. Motion was carried.

President Noble adjourned the meeting at 20:59.