

Waterford Borough Council

Meeting Minutes – November 15, 2022

Board Members Present

Beth Weldon, Garry Sargent, Michele Horneman, Jessica Dorman and Tim LaFlamme. As well as Borough Solicitor Ed Betza and Rosalie Ciukaj.

Others in Attendance

Cindy Kreider, Benny Hunt, Steph Fetzner, Jeff Horneman, Chief John Orr, Carol LaFlamme, TJ LaFlamme and Kristie Wetzel.

Mayor Cody Breon was not in attendance. He did participate later by cell phone.

President Pro Temp Weldon called the meeting to order at 7:00 pm followed by the Pledge of Allegiance and Invocation.

Public Comment

None

Minutes

Michelle Horneman motioned to approved the October minutes as presented and amended. Seconded by Jessica Dorman. Motion passed unanimously.

Bills

Questions: Beth Weldon raised a question on invoice for the 90 stakes and webbing. The invoice was removed since the items have not yet been received by the borough.

Jessica Dorman motioned to approve the unpaid bills as presented. Seconded by Garry Sargent. Motion carried.

President's Report

President Pro Temp Weldon Reported

- Budget – Judy sent request to Rosalie for updated info for the budget. Discussion followed on timing to ensure we passed a 2023 budget before January 1, 2023.

Motioned to have a special meeting on November 29th at 7pm for budget talks. Seconded by Michelle Horneman. Motion Carried.

- Tree grant - had to pull out due to resource constraints.
- Municipal Planning Organization (MPO) – a letter dated October 26th, 2021; was sent to Garry. Purpose of letter was to set five year goal. Question was why the letter was not forwarded to full council. Garry will review.
- A letter of resignation was presented from Holly Knoble.

Tim LaFlamme motioned to accept Holly's resignation from council with regrets. Second by Michelle Horneman. Motion carried.

- A letter of resignation was presented from Judy Cline.

Tim LaFlamme motioned to accept Judy Cline's resignation from council. Second by Garry Sargent. Motion carried.

Michelle Horneman moved to appoint Doc Steph Fetzner to fill a position on council. Second by Garry Sargent. A brief discussion reviewing the candidate's qualifications occurred. Motion carried.

Tim LaFlamme motioned to appoint Jeff Horneman to fill a vacant position on Council. Second by Garry Sargent. After a brief discussion on the candidate's qualifications. Motion carried Michelle Horneman recused herself.

Garry Sargent moved to appoint Tim LaFlamme as President. Second by Michelle Horneman. Motion Carried.

Tim LaFlamme presumed role of President and presiding over the meeting.

Garry Sargent moved to appoint Jeff Horneman as Vice-President. Seconded by Beth Weldon. Motion carried

The Mayor was teleconferenced into the meeting. The oath of office was administered to both Steph and Jeff in the presence of the Mayor on conference call.

Mayors Report

No report given.

Public Works

Garry Sargent reported

- Leafs are done – team is getting ready for snowfall
- Corey Patterson is resigning from Public Works Foreman.

Garry Sargent moved to have Shane Patterson promoted to Public Works Foreman at rate of \$21 per hour effective 11/14/2022. Michelle Horneman seconded. Question raised on what was Corry's; rate - Corey was \$20.45 Motion carried

- Garry did negotiate with Corey to stay on as a general public worker on as on-call needed basis.
- Spoke to Cathy at Legion – they have some banners that need to be put up – lack of man power led to not completing job this year.
- Question raised on advertising - What do we do if Erie Times News goes out of business, how would we advertise? Solicitor Betza reported (paraphrasing) -rule is we must advertise in a newspaper of general circulation. Commonly distributed in the region. Meadville Tribune is an option to perhaps meet the requirement.
- Issue with the big yellow plow truck not starting – Shane replaced the starter.
- Salt supplies are in good shape
- Question raised on dredging – where were the dredging pilings going to be disposed of. Garry responded that the final destination for that disposal had not yet been determined.

Parks

No report given.

Community Relations

Jessica reported:

- Nothing new to report.

Grants

Beth Weldon

- Email from Corey about legislation pending in the house requiring care of streams, may impact our lake area as it applies to inlets.

Shade Tree Commission

Beth reporting

- No report

Sidewalks

Application requests from Jesse Fiske, awaiting required proof of invoices.

Old Business

Nothing

New Business

President LaFlamme reporting - We need a motion to authorized signers of bank accounts – Tim’s recommendation is himself, Garry Sargent, Michelle Horneman.

Garry Sargent motioned to authorized Tim LaFlamme, Michelle Horneman and Garry Sargent as authorized signers of checks. Seconded by Jeff Horneman. Motion carried

Question on safe deposit does one still exist – Tim will have Rosalie to see who is authorized

Beth Weldon motioned to appoint Steph Fetzer on the grants committee. Second by Michelle Horneman. Motion carried.

Michelle reported there was suspicious activity on the boro checking account. Rosalie immediately contacted bank and had the account frozen. She presented a resolution letter authorizing Rosalie to open a new check account.

Jeff Horneman motioned to approve the letter authorizing Rosalie to open a new checking account for the borough. Seconded by Beth Weldon. Motion carried

Michelle presented the Zoning Officer’s report.

The Water Authority submitted two letters informing the board that the terms of Philip Kuhn and John Prather will expire on December 31, 2022. It is the Water Authority’s recommendation to appoint each of these individuals for another five-year term that will expire on December 31, 2027.

This recommendation was so moved by Jeff Horneman. Seconded by Beth Weldon. Motion carried.

Garry Sargent motioned to adjourn. Seconded by Beth Weldon. Motion carried.

Meeting adjourned at 8:43 pm.