

# Waterford Borough

Meeting Minutes

March 2, 2015

## **OPENING**

**The meeting was called to order at 6:00 pm by Council President/Chair Judy Cline followed by the Pledge of Allegiance to the Flag and Prayer.**

## **PRESENT**

Justin Blose, Karen Molitor, Steve Laskowski, Ed Betza, Judy Cline, Jason Jack, Marian Burge, Kevin Gardner, Wendy Yow and Barry Pugh

## **PUBLIC COMMENT**

Removing snow around the fire hydrants, discussed who is responsible in keeping the fire hydrants clear of snow.

## **GUEST SPEAKERS**

**Melinda Myers** – Preservation Erie – Rescheduled

**Ed DiMattio** – Erie City Council – Discussed the new proposed radio/safety system; there will be a news conference Thursday, March 5, 2015. Will be in effect late 2017 early 2018.

**Gary Brown** -

## **REPORTS**

Zoning Officer – Harry Latta – No response from RGS; Relocation of the dumpster back to its originally approved location on the property for LeBoeuf Gables for an ordinance violation – Ed Betza will follow up.

Street Report – Barry Pugh/Chris Kimmy - See attached

Secretary Report – Update council members on progress regarding payroll/payroll taxes; setting up QuickBooks, adding virus protection through McAfee, removing Wi-Fi and adding on DSL through Verizon (including fax line).

## **APPROVE BILLS TO BE PAID**

Karen Molitor motioned approval to pay bills for February 2015; Steve Laskowski seconded – All in favor

## **OLD BUSINESS**

Karen Molitor motioned to have Wendy Yow, Judy Cline and Jason Jack be signatures on the following bank accounts:

0431 – Bridge  
9973 – Savings  
9433 – General

Marian Burge seconded – All in favor

Discussion of who should be overseeing storm water management application; (DEP training of designated person at the April 2015 meeting.

## **NEW BUSINESS**

Karen Molitor motioned to have Wendy Yow, Judy Cline and Jason Jack to have keys to the safe deposit box. Marian Burge seconded. All in favor

Marian Burge motioned to have Wendy Yow attend the PSAB training in April 2015. Steve Laskowski seconded. All in favor.

Karen Molitor motioned to change the monthly meeting dates that Council has the regular meeting from the first Monday of each month to the first Friday of each month beginning at 6:00 pm for the rest of 2015 year. Marian Burge seconded. All in favor except Barry Pugh.

Discussed not to renew the annual membership for Manufacture's Association. Marian Burge motioned not to renew membership. Jason Jack seconded. All in favor.

Will update job descriptions in the employee handbook in the April 2015 meeting. Will discuss in a special meeting regarding health insurance for employees and job descriptions.

Steve Laskowski and Justin Blose updated council on progress on changes and additions to the website; will need password to continue.

Discussion regarding State Representative Curt Sonney in using the Waterford Borough Building as a satellite office.

Discussed the invoice for Dave's Autow and how incidents reports need to be reported immediately to council.

## **EXECUTIVE SESSION**

Appointment of new Secretary/Treasurer – Marian Burge motioned to hire Wendy Yow at \$15.00 per hour for a 30 hour work week including health insurance, pension and vacation. Kevin Gardner seconded. All in favor except Barry Pugh.

Review of Streets Supervisor

Discussion of return of downloaded files from Catherine Wise back to Waterford Borough.

Discussion of current health insurance.

**Motion to Adjourn**

**Meeting was adjourned at**

**Respectfully taken and submitted by Wendy Yow**