

WATERFORD BOROUGH

MUNICIPAL BUILDING ROOM RENTAL FORM

Waterford Borough Municipal Building room rental rates are \$50.00 per day and must be approved by the borough secretary after reviewing the calendar dates.

Payment is due a minimum of 48 hours prior to the rental date along with a \$15.00 deposit to be returned if the room is left clean, no damage occurred and the building key is returned to the secretary the next business day.

You can contact the borough secretary, Stacy Mattson at 814-796-4709 during office hours.

NAME _____

ORGANIZATION NAME IF APPLICABLE _____

ADDRESS _____

CITY _____ STATE _____ ZIPCODE _____

CONTACT PHONE # _____

RENTAL DATE(S) _____

START/ENDING
TIME: _____

PRINT NAME: _____

SIGNATURE: _____