Notice

Municipal Building Assembly Room Rentals

Looking for somewhere to hold your events or activity? Look no further! The Waterford Borough's Municipal Building's assembly room has space for many of your business meetings and social events.

Please Note: <u>THIS ROOM MUST BE RESERVED</u>

<u>THROUGH THE BOROUGH SECRETARY PRIOR TO USE BY</u>

<u>PRIVATE GROUPS</u>

To request a reservation for rental of the Municipal's Assembly room:

Use the Borough's Event Calendar at

www.waterfordboro.net to determine if your date is available and to review the Room Rental Form and policies. In the alternative, call the Borough Secretary, Stacy Mattson at 814-796-4709 to confirm availability and reserve your date. Then fill out and return the Municipal Building Reservation Form with the proper fee to the Borough Secretary's Office located at 30 South Park Row, Waterford after securing a date with Stacy. Borough Office hours are 9:30 to 3:30 Monday, Wednesday and Friday.